

## **NORTH CADBURY & YARLINGTON PARISH COUNCIL**

Notes from the First Meeting Steering Group for a Neighbourhood Plan,

June 7<sup>th</sup> 2019.

**Present:** Michael Martin (Acting Chair), Andy Keyes-Toyer (PC), Alan Brain (PC), Richard Rundle, Sue Cox.

**Apologies:** Bruce Critchley.

1. The purpose of a Neighbourhood Plan was discussed its limitations and its relation to the South Somerset Local Plan.
2. It was resolved to recommend to the Parish Council that a Neighbourhood Plan be written based on the Parish Plan of 2017. This proposal was to be submitted to the Parish Council at the next meeting on June 27<sup>th</sup>, 2019. A draft paper explaining the Neighbourhood Plan and the proposed action was discussed and after modification was to be submitted to the members of the Parish Council. The clerk to the Parish Council was to be advised that this was to be an agenda item.

**ACTION: Michael Martin**

3. The chairman of the Parish Council was to be informed of the proposal to form a neighbourhood plan. **ACTION: Michael Martin**
4. That Andy Keyes-Toyer was to be proposed as the “designated person” for the purposes of SSDC on the Parish Council.
5. It was decided to contact other local councils who had written neighbourhood plans to see how they had started and what problems they had encountered. These included Mendip, Castle Cary (a town Council) and Queen Camel. **ACTION: Richard Rundle**
6. There was some urgency in producing a neighbourhood plan as there was a proposal to develop the Clare Field in North Cadbury.
7. The boundaries of the area served by the NC &Y Parish Council were discussed. The precise boundaries were to be obtained from the planning department SSDC. **ACTION: Michael Martin**
8. There was unanimous approval for asking Barrie Board to join the group with his research skills and contacts. **ACTION: Michael Martin.**

9. The next stage of the process is to prepare a document for submission to SSDC for designation of the neighbourhood area and why it was deemed necessary.
10. The actions of this group were to be transparent and reported all actions to be reported to the NC and Y Parish Council.
11. The next meeting was to be held on 17<sup>th</sup> June at the Registry House at 10am.

Ref: NP1