

Neighbourhood Plan (NP) Working Group meeting, Friday 2nd August, Registry House, 10.00am

- 1. Report of Parish Council Wednesday 24th July.** The minutes of the Working Group (WG) meeting on Monday 15th July were noted (each councillor had been sent a copy).
Yarlington residents present wanted a representative on the WG and two names were put forward. The chair contacted these two persons but both declined to join the group.
- 2. NP approval by SSDC.** It was reported that the PC had been appointed as the “Designated body” and the designated area had been approved. The Working group is a subgroup of the PC.
- 3. Appointment of an Expert to WG.** The WG had interviewed two Experts to help the work necessary to write the NP. After some discussion it was decided to ask Jo Witterden to come to a scoping meeting. The purpose of this meeting was to form a plan of the work for the background to writing the NP. The WG wanted to use the £700 in the PC finances for this meeting. The PC would be asked to provide the money for this meeting.
Action: MVM to contact Malcolm Hunt. RR to contact Jo Witterden for suitable date for meeting.
- 4. Applications for funding.** Funding could be obtained from two sources. SSDC should provide £5000 from statutory sources. Locality should provide up to £9000

for one year after provision of a plan. A further £9000 is available for the second year.

Action: MVM to contact SSDC for statutory funding and to arrange a meeting with Leisa Kelly (SSDC) after scoping meeting.

5. **Scope of subjects to be covered by NP.** Each member of the WG to send subjects to the chair that they think should be covered by the NP prior to the meeting with Jo Witterden.

Action: All the WG

6. **AOB.** There was none to be reported.
7. **Date of next meeting.** To be decided when Jo Witterden could be available for scoping the project and after the PC had approved the funding.

NP11.