

Minutes of the Meeting of the Neighbourhood Plan Working Group, Thursday December 12th, 2019, Balcary House, North Cadbury.

Present: Mike Martin (Chair), Richard Rundle (RR), Alan Brain (AB), Andy Keys-Toyer (AKT), Jo Witherden JW (Consultant)

Apologies: Tim Gilbert

1. **Status of North Cadbury as a village.** This was discussed and it was noted that the Chair of the Parish Council Malcolm Hunt had challenged this classification twice. It was suggested that:
 - a) The document allocating North Cadbury as a “village” should be examined in detail and the criteria should be challenged.
 - b) A meeting with our District and County Councillors should be arranged. It is noted that Henry Hobhouse is the chair of Area East who will have to ratify the document which calls North Cadbury a village.
 - c) It was noted that the allocation was based on the Cadbury Business Park employment opportunities.
 - d) The proposed developments would alter the characteristics of the village.
 - e) Our views were to be conveyed to the Strategic Planners at their meeting. **ACTION RR** to find out who are members of the committee, when they meet and how far they have got in considering this matter. He would contact the Democratic Services Team Manager. Also when the Local Plan is to be ratified and by whom.
 - f) A detailed critique of the “Village” to be prepared initially by MM and then by the rest of the group.
 - g) A leaflet drop to the villagers of North Cadbury to be considered.
2. **Website.** The website for the Neighbourhood Plan has been designed and it was now live. The content editor is MM and RR AB who have developed the website are to receive training on input and editing. The

website would have links to the North Cadbury, Galhampton and Parish Council websites. It will go live on January 11th 2020.

3. **Communication.** It is important that communication with the parishioners is maintained. The following will be used:

Excalibur

Notice Boards

Coffee mornings

North Cadbury next door

Galhampton

Parish Council website

Neighbourhood plan website

The possibility of a leaflet drop concerning the “village status” could be done with the survey.

4. **Survey of parishioners.** To be done at the end of January. The survey to be designed by MM and circulated a further meeting to be held. Survey to be ready for meeting with JW to finalise on January 14th 2020. The survey to be analysed using the website package “Survey Monkey.”
5. **Community infrastructure survey.** The first draft was presented by MM minor modifications are to be made.
6. **Heritage document.** The first draft was presented to the meeting by AKT.
7. **Flood research.** A draft was presented to the meeting by AB.
8. **Crash Survey.** In preparation by AB.
9. **Green spaces survey.** Presented by MM needs minor modifications.
10. **JW** provided a demonstration of Parish on line software which will be used for mapping areas important for our parish.
11. **AOB none.**
12. Date of next meeting January 14th 2020 at Alan Brain’s house at 10am.