

Minutes of a Meeting of the Neighbourhood Plan Working Group

Friday 10 January, 2020

1. **Present: Mike Martin (chair), Richard Rundle, Tim Gilbert, Andy Keys-Toyer**
2. **Apologies:** Alan Brain
3. **Policy Drafting Workshop.** There was to be a policy drafting workshop organised by SSSDC, AKT and RR had signed up for attendance.
4. **Website.** Various aspects of this were discussed and it was decided that it would go live before the Parish survey was distributed. RR had incurred a further £30 in expenses and he was to recover this from the PC.
5. **Meeting with Sue Fone (Parish Pathways Liaison Officer).** MM reported on this meeting and the importance of maintaining the footpaths was discussed and agreed. It was decided that a meeting with Mrs E Wynn SSSDC pathways Officer would be useful. MM to arrange.
6. **Distribution of the Survey.** AKT agreed to arrange the distribution. It was decided to use an A4 envelope with information on the front for the distribution.
7. **Survey document.** The format and questions in the survey document were discussed in detail. It was decided a further draft was necessary.
8. **Next meeting.** The meeting on the 14 January was cancelled until more work had been done on the survey.