

Minutes of the Meeting of the Neighbourhood Plan Working Group, Tuesday 10th March 2020, 10am, Balcary House,

Chairman's comments: In future the minutes and agendas will be written in a more formal style. This is to avoid any confusion now major decisions are being taken.

Present: Mike Martin (chair) **MM**, Richard Rundle (Vice chair) **RR**, Alan Brain **AB**, Andy Keys-Toyer **AKT**, Tim Gilbert **TG**, Jo Witherden **JW** (Consultant).

Apologies: None.

Declarations of Interest: None declared

Financial Report: None

Minutes of the meeting on 11/2/20: These were accepted.

South Somerset District Council (SSDC) Local Plan: **JW** reported that the prolonged SSDC Local Plan horizon would in fact mean NC&Y NP would be delayed the end of 2022 (or possibly even longer) We are now looking to complete the plan earlier than the original deadline i.e. submit by *Easter* 2021 and based on this it should be made by end 2021. **Action JW**

Household Survey: This had now been completed with a 58% response rate. Initial results were presented, but further analysis was needed. The final results would be published on the website. In addition, it was decided to subscribe to Mailchimp (cost £30) and to put the results in this software with a link to the North Cadbury Neighbourhood Plan website. **Action RR.**

Housing Needs Assessment. following discussion with SSDC who anticipate an update to their housing evidence, the NC&Y HNA will now be started in April / May. This was to be done professionally. **Action JW**

Local Green Spaces Assessment: This was to be done by the group. JW to provide the details of the assessment and the proforma. **Action JW and Group.**

Business/Employment and Facilities Surveys: These were still being completed and when finished will be input into Survey Monkey **Action RR and group.**

Strategic Environmental assessment: To be delayed until next financial year

Call for Sites: It was decided that a call for sites for potential development should be done. The publicity for this would be decided at a further meeting of the group. The consultation would run from 20th March until April 17th. Action: group.

Preplanning Consultation by Brown and Boon Architects: The chair of the working group had been contacted by Mr Andrew Tregay from Brown and Boon Architects, Yeovil. They were representing Mr Paul Longman in a proposed development of the Clare Field, North Cadbury. Mr Tregay wanted to meet the Neighbourhood Plan Working Group to explain and explore Mr Longman's proposals. The chair **MM** had explained to Mr Tregay that such a meeting might be of little purpose and that the normal procedure for Preplanning Consultations is that they should go to an open meeting of the North Cadbury and Yarlington Parish Council. **MM** had contacted Mr Hunt, chairman of the Parish council, who had provisionally arranged an extraordinary Parish council Meeting for April 2nd for this matter to be discussed in public.

Future Grants: The Locality grant to fund this project expires at the end of March. No notice of future grants for 2020/21 had been received.

Future Members of the Working Group; A number of people had offered to help with the activities of the WG. It was decided at present not to recruit any new members of the WG, but to use these volunteers when new major parts of the Neighbourhood Plan work was required.

Next meeting: The next meeting of the WG to decide on the publicity for the call for sites will be on Monday 16th March 1pm Balcary House. The next full meeting of the WG including Jo Witherden will be on Monday 27th April at 10am Tim Gilbert's House.