

North Cadbury & Yarlington Neighbourhood Plan
Working Group Minutes
Interim Meeting
Tuesday September 1st, 2020

PRESENT

Mike Martin (MM)	Chair
Richard Rundle (RR)	Deputy Chair
Jo Witherden (JW)	Planning Consultant

CHAIRMAN'S REMARKS

This was an interim meeting of the working group to discuss specific urgent matters. As a quorum was not present the report is a series of recommendations for the full WG to consider at the next meeting scheduled for Tuesday 8th September 2020

AGENDA

AECOM SITE OPTIONS DRAFT PAPER

The draft Report was discussed in general, RR committed to replying on behalf of the working group. JW mentioned the need to clarify matters with Yarlington Lodge before Options Consultation, (a response no later than 18 September)

There is a possibility that the AECOM draft report (maybe HELAA as well) will not come up with enough potential sites to meet Emerging Local Plan proposed target of 60 dwellings minimum for North Cadbury. It was decided the 60 needs to be "challenged" with SSDC (recorded meeting) but not until after the finalising the AECOM report and undertaking the Options Consultation process

PROGRAMME PROGRESS

To progress the Options Consultation we must conclude as soon as possible:

- Heritage/Design report (TG)
- Housing Needs Assessment (JW)
- Draft an amalgam Vision - various contributions (ALL)
- Communities & Facilities report (MM)

OPTIONS CONSULTATION

A lengthy discussion on the content and format of the Options Consultation took place. RR expressed concerns that we are not getting through to residents with our communications as they are all electronically based due to Covid restrictions and that we need to produce for the Options Consultation events story boards that describe the journey we are on from the beginning and where we have go to

MM suggested that the format had to focus on each settlement at some point rather than just the Plan Area

JW felt that whatever was decided must be mirrored in the Options Consultation questionnaire for which feedback is needed

It was recommended that the proposed "journey" presented on boards would be as follows:

General Plan Area:

Board	Resume of SSDC LP/ LP Review (highlighting NC a “Village” and centre for growth)
Board	The need for a NP for NC&Y with overall programme milestones
Board	Draft proposed Vision for NC&Y plan area

Settlement specific:

Board	Residents survey response
Board	Employment
Board	Call for Sites – general scene setting
Board	Each considered site
Board	Housing Needs assessment and possible mix
Board	Local Green Spaces
Board	Views
Board	Walks
Board	Community and facilities
Board	Design and Character

Each board to be consistently laid out as follows

- Map of Location
- Pertinent Photo
- Summary of key points (use AECOM summaries on Call for Sites)
- Issues and Observations requiring further research

MM and RR to investigate printing options and costs
MM to revisit VH dates

CONCLUSIONS

Having reviewed where we had got to, it was concluded that holding the Options Consultation in September was not practical but all agreed that we must press on with the work to ensure they are held NO LATER than October