

North Cadbury & Yarlington Neighbourhood Plan
Working Group Minutes
Thursday, 19 November 2020

Present: Malcolm Hunt (Chairman NC PC), Richard Rundle (Vice Chairman NPWG), Andy Keys-Toyer(PC rep on NPWG), Alan Bartlett(Vice Chairman PC),James Bruce-Gardyne, Tamsin Bruce-Gardyne, Nigel Humberston, Brian Morris, John Rundle (PC)

Apologies: Richard Scott, Anna Scott

INTRODUCTON

1. Malcolm Hunt opened the meeting explaining the circumstances, through resignation, which had necessitated the reconstitution of the Group. He explained that arguably the first iteration of the Group comprised too few members and was light on Parish Council (PC) representation. It was therefore decided that the present situation presented an opportunity to correct both these perceived shortcomings. The NPWG now comprised those named above.

ITEM 1 - APPOINTMENT OF CHAIRMAN

2. Proposals for the post of Chairman of the Group were invited. Richard Rundle proposed Malcolm Hunt, who, on a show of hands was accepted unanimously.

ITEM 2 - WORK COMPLETED BY THE GROUP TO DATE

3. Richard Rundle described the aims and purposes of the Group and summarised the achievements to date. He undertook to provide a summary for the benefit of the Group **(Action RR)**.

ITEM 3 - EXPERIENCE AND BACKGROUND OF NEW MEMBERS

4. All members outlined their background and experience which might be of practical benefit to the work of the Group. It became apparent that all would prove to be valuable contributors to the Group, whose work, it was hoped would be complete by September 2021.

5. **Finances.** John Rundle accepted that, given his background in Banking, he was happy to take on the responsibility of overseeing the financial aspects of the Group's work. He was already in possession of papers which had raised certain questions which he would be resolving**(Action - JR)**.

ITEM 4 - TASKS AND TIMELINES FOR THE FUTURE

5. Richard Rundle set out the work which lay ahead, and the time frames involved. He again undertook to provide notes for members following the meeting **(Action - RR)**. It was agreed that, as the need for pieces of work or assistance arose, Richard Rundle and Andy Keys-Toyer, drawing on the experience and expertise of members, would approach individuals for contributions/assistance.

ITEM 5 - FUTURE MEETINGS

6. It was explained that our Consultant (Jo Witherden of Dorset Planning) would plan to attend all programmed meetings. She would be attending a meeting (assumed at this stage to be remotely) in the week commencing Mon 14 Dec. There would be a need for further meetings in early January 2021, primarily to discuss the draft plan (non-site issues) and in late January/early February likewise but including sites. It was appreciated by all that for some members who were in full time jobs, afternoon meetings were liable to be problematical.