

Monday 5th October, 2020

Mike Martin (MM) Chair
Richard Rundle (RR) Deputy Chair
Andy Keys-Toyer (AKT)
Alan Brain (AB)
Tim Gilbert (TG)

Declarations of interest
None

Finance

Matters arising from minutes
These were covered in following items.

Plan Progress

Still about one month behind provisional schedule.

AECOM

RR had provided further details to AECOM to refine draft. RR

Public consultation

Story Board.

There was discussion of virtual consultation with the public. The Story board provided by RR would be used if this was necessary. There was also discussion of how the questionnaire was to be embedded in the storyboard for those completing it on line.

RR

Village Halls.

AB and MM would sort out the details of how the halls would be used and the risk assessments. The dates booked are 29 October Yarlinton, 30 October Galhampton, 31 October North Cadbury.

AB and MM

Questionnaire

Minor details of the questionnaire were discussed and approved. AKT to finalise draft TG to arrange printing.

TG

Leaflet Drop

There were to be two leaflet drops. The first to give a report of progress, to warn the recipients of the consultation and to get more people signed up to the website. The second to give dates of the public consultations. The draft of the first provided by AKT was discussed and modified. AKT to finalise draft and TG to arrange printing.

AKT and TG

Heritage Report

AKT had done excellent work on finalising this report. It was agreed to pay the architects report and get the report on the website.

AKT

Communication

RR suggested that we all contact all the parishioners to publicise the NP and the website

ALL

AOB

AKT reminded the group about the video that Rose (at the teashop) had produced and suggested it went on the website, It was agreed.

AKT

RR requested that we should consider what notable documents should go on the website.