

North Cadbury & Yarlington Neighbourhood Plan
Working Group Minutes
Thursday 17th December 2020

PRESENT

Malcolm Hunt (MH)	Chairman
Richard Rundle (RR)	Vice Chairman
Andy Keys-Toyer (AKT)	Vice Chairman
Alan Bartlett (AB)	
James Bruce-Gardyne (J B-G)	
Tamsin Bruce-Gardyne (T B-G)	
Nigel Humberston (NH)	
Brian Morris (BM)	
John Rundle (JR)	
Jo Witherden - NP Planning Consultant (JW)	

Apologies for Absence

Richard Scott (RS)
Anna Scott (AS)

Declarations of interest

AKT ref Sandbrook Lane East
T B-G ref The Grange
J B-G ref The Grange
RR ref Clare field

Chairman's Remarks

Malcolm Hunt opened the meeting by introducing Jo Witherden to the new members of the revised NPWG. He ran through the meeting agenda explaining we had a lot of ground to cover post the Options Consultation exercise

Minutes of Last Meeting

The minutes were approved unanimously

Matters Arising from Last meeting

Finance to be covered by JR under the Agenda
Notes about the work completed to date by the NPWG were circulated by RR

Agenda Items

Actions

Finance

JR reported that he was reconciling the accounts. He indicated that there were sufficient funds to complete the NP work until March 2021 with the final grant award from Locality being applied for in 2021. He needs more clarity on the status and process **JW to help**

Review of Options Consultation Results

Vision

Generally well received. Need to analyse comments and suggest improvements or modification **BM**

Business Housing and Community

Very supportive of recommendations. Need to analyse comments and suggest improvements or modification **JR**

Employment and Housing Sites

Employment, whilst all the sites had a degree of support those adjoining the NCBP were the preferred employment sites

Housing, 8 sites were clearly supported by residents with another 5 locations having a borderline level of response and 7 of the sites were subject to outright opposition (and considered unsuitable by AECOM). It was agreed that the latter did not warrant discussion.

Much debate took place as to which housing sites the NPWG felt should be submitted to SSDC for consideration in the draft plan. A provisional list was agreed recognising that the other 'borderline' options were likely to have much more significant highways / access / heritage impacts.

The mix of housing sites should have the potential to yield sufficient dwellings to meet the indicative housing target, and including a reasonable proportion of affordable homes, although this would depend on SSDC's agreement that the sites were compliant with their strategic policies.

The potential to include an alternative site that had been suggested through the consultation on the east side of NC was also discussed, and further details were to be sought from the landowner prior to making any decisions on the sites or meeting SSDC (in case this option would have less impact and potentially more support than the borderline options).

Actions –

Request further details for the new site options to be provided by the end of the year **MH/AKT/RR**

Contact D Clews of SSDC to arrange a meeting with Strategic Planning for w/c 11 January 2021 **RR**

Green Spaces

The results were broadly supportive. AKT had undertaken some analysis of the open-ended comments and suggested four additional locations should be further considered **AKT**

Views

There was very clear support from residents about the suggested views. Need to analyse comments and suggest improvements or modification **AKT**

Walking/Cycling/Riding Routes

The response showed that the various routes were well used. It was agreed that all routes should be included in the policy approach, possibly including new routes suggested by the open-ended comments. Need to analyse comments and suggest improvements or modification **BM**

Strategic Environmental Assessment (SEA) and Habitats Requirements Assessment (HRA)

JW explained the need for a SEA and HRA which will include the issue of Phosphates. AECOM will draft an approach and undertake the work (post discussions with SSDC) and report back as to whether the NP supports sustainable development **JW**

Consultation feedback to residents

It was agreed that there is a need to supply some headline feedback to residents before Christmas **RR/AKT**
A detailed report will follow later **JW**

Organisation and Communications

Whilst Covid prevents Village Hall engagements the issue as to how we communicate back to people in the Parish was debated. It was agreed that for interim status reports we will rely on the Website, Newsletter and Emails (engaging residents who are prepared to forward such)
Major milestones will require letterbox drops

Other Items

Feedback showed that there was confusion in some resident's mind between the roles of the PC and the NPWG. It was agreed that there needs to be a communication clarifying the respective but related roles
It was agreed that both the PC and the NPWG should be kept informed of each other's activities. JW made the point that her remit was to deliver the NP does not advise on individual planning applications that may come forward to the PC in the interim **MH**

Future Actions / Dates

Consultation feedback before Christmas

Discussions with AM and WHL before Christmas

Next NPWG January 5th @7pm

Mid-January (w/c 11th) hold meeting with SSDC to discuss outcome of the Options

Consultation and proposed development sites

Post SSDC meeting with NPWG 26th January @ 7pm

Finally the issue of who would act as Group Administrator was resolved, with T B-G kindly offering her services post 5th January 2021

T B-G