

North Cadbury & Yarlington Neighbourhood Plan Working Group Minutes

Thursday 6th May 2021

Attendees

Malcolm Hunt (MH)	Chairman
Andy Keys-Toyer (AKT)	Vice Chairman
Richard Rundle (RR)	Vice Chairman
Tamsin Bruce-Gardyne (TBG)	Group coordinator
Alan Bartlett (AB)	
James Bruce-Gardyne (JBG) (part)	
Brian Morris (BM)	
John Rundle (JR)	
Anna Scott (AS)	

1. Apologies

Nigel Humberston (NH)
Richard Scott (RS)
James Bruce-Gardyne (JBG) part
Jo Witherden (JW)

2. Declarations of Interest

AKT	ref Sandbrook Lane East
TBG/JBG	ref the Grange
RR	ref Clare Field
AS/RS	ref Sandbrook Lane East

3. Finance

3.1 JR had circulated a clear summary of the finances ahead of the meeting. There was one subsequent change namely that the printing costs were double the estimated amount and so will increase the projected deficit.

3.2 JR is beginning to fill out the latest grant application and will meet with RR to fill in the gaps. AKT will be away so unable to join.

3.3 All previous grant reference numbers need to be included. The first one is missing. AKT and RR to see if they can locate it. **AKT, RR**

3.4 The new grant is unlikely to come through before the end of June.

4. Minutes of the Last Meeting

These were approved.

5. Actions Arising

5.1 Options Report

JW has completed her input and the final FULL report is with NH awaiting publication. **NH**

5.2 Trees

5.2.a JBG is following up with David Braybon over the coming weekend and will report back next week on significant findings.

5.2. b. All additional trees of significance need to be photographed and mapped and put onto parish online. **JBG, AKT**

5.3 Wildlife

5.3.a RR is awaiting residents' information which will be uploaded to Dropbox as well as passed to JW. **RR**

5.4 Historic Buildings

5.4.a AKT and BM have sent through their lists of important buildings but BM still has a few more to send through. **BM**

5.5 Views

5.5.a. Some photos still need to be added to dropbox. **AS**

5.6 Walks

These have now been done.

5.7 Green spaces

These have also been completed.

6. **AECOM Heritage Report**

There is no progress on this.

7. **Draft Plan**

7.1 All comments have now been received and edited by RR and forwarded to JW.

7.2 All outstanding responses re actions arising (5) should be sent to RR who will collate and with AKT sort within dropbox as well as forward to JW. **RR, AKT**

7.3 Once JW has all the remaining information she estimates the next draft can be completed within two weeks.

8. **Programme Status**

8.1 RR presented the current programme status from JW.

8.2 The pre-submission draft needs to be finalised around mid June in order that it may be presented to the PC for approval at its meeting on 30 June.

8.3 Once approved the pre-submission consultation (Regulation 14) is scheduled to commence in July/August.

8.4 There was discussion about the most useful form of public consultation to engage residents whether through summary posters, drop-in meetings. It was concluded that there is a need for greater clarity of tasks to be fulfilled and by whom with an urgency to adhere to deadlines over the next few months.

8.5 There was also discussion about the difference between the draft plan consultation and the submission phases of the programme in terms of what was required and by whom.

9. **AOB**

9.1 Meeting with Jenny Raymond.

AKT and RR had met with Mark Raymond (MR is the landowner) and he is supportive of NC 17 & NC18 but did question why NC18 was not seen as the preferred site of the two.

10. **Date of Next Meeting**

TBC