

North Cadbury & Yarlington Neighbourhood Plan Working Group Minutes Thursday 18th November 2021

Present

Malcolm Hunt (MH)	Chairman
Andy Keys-Toyer (AKT)	Vice Chairman
Richard Rundle (RR)	Vice Chairman
Brian Morris (BM)	
John Rundle (JR)	
Alan Bartlett (AB)	
Anna Scott (AS)	
Jo Witherden - NP Planning Consultant (JW)	

1. Apologies

2. James Bruce-Gardyne (JBG)
Tamsin Bruce-Gardyne (TBG) Group coordinator
Richard Scott (RS)

3. Declarations of Interest

AKT/RS/AS ref Sandbrook Lane East
RR ref Clare Field

4. Approval of previous meetings minutes

The chairman asked if the previous minutes may be approved. They were approved unanimously

5. Chairman's Remarks

MH stated that some key milestones were approaching, and that tonight's meeting would be focused on preparing for them

6. Finance

JR stated that with a £3373 balance the programme was on budget even with some minor costs still unprovided for. JH reported that the Parish Clerk indicated there were some additional funds should they be required

7. Freedom of information (FOI) request

MH reported that work was underway to respond to the FOI request from Mr. Elliott. The effort required was substantial and will be reviewed by the PC Clerk.

An attempt to meet with Mr. Elliott was being arranged by JBG - date to be confirmed

Action JBG

8. Draft Plan – Reg 15 Submission

JW had circulated to the WG the draft Submission version NP that considers the feedback obtained during Regulation 14 consultation. Also included were the results and recommendation from AECOM regarding the Habitats Regulation Assessment strategy for phosphate mitigation

Green Gap

Following the decision to include a Green Gap policy in the Neighbourhood Plan (supported by two landowners) JBG had approached WH Longman (WHL) for his response to the proposal. WHL had decided to take advice, but nothing had been forthcoming so far, and whilst the WG were not obliged to obtain WHL's support the WG felt his views should be sought out of courtesy

Action JBG to progress

Indicative Layout

Following comments from the Reg 14 consultation stage several changes had been made to the Indicative Layout ref. Policy 18 and 19 in the NP. JW required the revised Indicative Plan drawing in landscape form for inclusion the Submission version of the NP

Action AS forward Landscape version to JW

The WG continued to discuss all the proposed changes and after some considerable time unanimously approved the document for Reg 15 Submission. It was further agreed that a summary report of changes between the Reg 14 Draft Plan and Reg 15 Submission version be produced to help parishioners and the PC understand what changes had been made

Action AKT

9. Consultation Statement

The Consultation statement describing how the NPWG had consulted with the community, public and private bodies had been circulated by JW and reviewed by the WG who unanimously approved the document

10. Basic Conditions Statement

The document described the basic conditions for the NC&Y NP having regard to National Policy; How it contributed to the achievement of sustainable development; Is in general conformity with the strategic policies of SSDC Local Development and Emerging Plans; And is compatible with EU obligations.

The document had been circulated for review and comment and was approved unanimously by the WG

With all Reg 15 Submission documents having been approved by the WG it was agreed that they should be released by 22nd November 2021 for public viewing with the PC and SSDC notified accordingly

Action RR/JW/Parish Clerk

11. Post Reg 15 Next Steps

JW was asked to outline the next steps post Regulation 15 Submission stage

- Should the PC approve the plan and associated documents, they are then submitted to the LPA (SSDC) who will undertake a 6-week consultation with residents and various agencies at the end of which if they are satisfied, they will advise the PC.
- A selected external examiner is then appointed to examine and comment on the NP which at this stage is deemed to have medium weight in planning policy terms (known as prematurity)
- The examiner will consider all submitted documents and in discussion with the SSDC/PC clarify any element, fact check the report and amend if necessary. The NP is then deemed to have significant planning policy weight.
- Finally, after the neighbourhood plan has been approved by an independent examiner, the LPA (SSDC) will conduct a referendum inviting members of the community to vote on, whether the Plan should come into force and used by SSDC when they consider planning applications

If the public then reject the Plan at the referendum stage, NC&Y simply will not have a Plan and SSDC will then decide how many and where developments will take place in the parish

AOB

There being no further points raised the meeting was closed

Date of Next meeting: January 2022